

## CALL FOR APPLICATIONS

### SENIOR MANAGER ENGINEERING

#### At the Occupational Health & Safety Authority (OHSA)

Interested Applicants are kindly requested to submit:

- **A Letter of Application,**
- **Curriculum Vitae (CV),**
- **Copies of any qualifications,**
- **Any other pertinent documents,**
- **Police conduct should be issued within the last month.**

Applications are to be submitted to **recruitment.ohsa@ohsa.mt** by not later than 20<sup>th</sup> December 2024.

Receipt of applications will be confirmed.

<b>Job Title</b>	<b>Senior Manager Engineering (Mechanical)</b>
<b>Grade/Contract Type</b>	Senior Manager Grade, Indefinite Contract Post is Full-time (40h) per week and a 1 year Probation Period
<b>Remuneration and Benefits</b>	Basic Salary Gross for the year 2024: €42,000 Expense Allowance: €5,000 Responsibility Allowance: €7,000 Transport Allowance: €4,658 Communication Allowance: € 1,800 Performance Bonus up to a Maximum of 15%  <i>This remuneration is based on the collective agreement for Managers 2023-2027</i>

## **Job Description & Key Responsibilities**

- To provide managerial duties associated with the duties of Senior Manager (Engineering) within the Occupational Health and Safety Authority (OHSA).
- To organise and ensure the efficient operation of the Engineering Unit of the OHSA.
- To oversee and manage the implementation of the Control of Major Accident Hazard Regulations (COMAH), 2003 and liaise with other parties within the competent authority in enforcing these regulations.
- To monitor, coordinate and ensure the efficient evaluation and screening of the various reports and certificates received by the Engineering Unit whilst ensuring that appropriate records are maintained and updated.
- To carry out inspections and investigations at workplaces or on machinery whenever the need arises.
- To provide technical advice on matters related to mechanical engineering to all sections of the OHSA.
- To coordinate administrative duties of the Engineering Unit, including but not limited to, overseeing the enforcement of regulations related to the competency of the relative section.
- To liaise with clients, consultants, employers, and other outside entities that have a bearing on the operational performance of the OHSA.
- To provide training, and supervision as required.
- To oversee and manage the implementation of all regulations pertaining to machinery, equipment, plant, and installation and to liaise with other parties within the competent authority in enforcing these regulations.

## **Job Description & Key Responsibilities**

- To compile reports in respect of inspections and campaigns organised from time to time related with machinery at work places.
- To represent OHSA both locally and abroad in any other matter related with OHSA in particular but not limited with the Engineering Unit.
- To compile and keep statistics of workplace visits, design, organise and implement any other form of proactive and reactive visits at workplaces.
- To draft and recommend administrative instruments related to this Unit.
- To issue and ensure that administrative fines for any breaches of any of the laws and regulations are efficiently issued and referred to the legal unit as may be necessary.
- To assist the Head of Technical Operations in the best and efficient day to day management by introducing more efficient work practices.
- And any other duties as may be assigned by the CEO as well as the Head of Technical Operations.

## Eligibility & Personal skills Requirements

**By the closing time and date of this call for applications, applicants must be:**

- i.
  - a. citizens of Malta; or
  - b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or
  - c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or
  - d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or
  - e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or
  - f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within *Identita`* should be sought as necessary in the interpretation of the above provisions. The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

- ii. able to communicate in the Maltese and English languages

### **AND**

- in possession of a recognised **Master's degree at MQF Level 7** (subject to a minimum of 90 ECTS/ECVET credits or equivalent\*) in Engineering, **and in possession of the Engineering warrant.**

\*A recognised Masters qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Masters recognition statement being submitted with the application. A recognised Masters qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

- **OR**

in possession of a recognized Bachelor's degree at MQF Level 6 in Engineering (subject to a minimum of 180 ECTS/ECVET credits or equivalent\*\* with **3 years experience and in possession of an Engineering warrant.**

\*\*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

(i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award for the qualification in question.

(iii) Furthermore, candidates who are following a recognised programme of study of a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQ level, by the closing time and date of the call for applications.

- Skills:

- strong interpersonal skills, in particular the ability to be assertive
- strong analytical and reasoning abilities
- excellent oral and written communication skills in Maltese & English
- have the ability to meet strict deadlines
- expected to be fully conversant with mainstream Office software in use at the Occupational Health & Safety Authority. The current software in use at the Occupational Health & Safety Authority is O/S Win 10, MS Office 365 Pro.

- Experience:

Ability to further demonstrate or show track record of additional experience, in a similar role other than as quantified above (in clause ii), will be considered an asset.

## **Required Personality Skills**

Clean criminal record,  
Reliable nature and loyal disposition,  
A team player,  
Able to manage sensitive situations and information with confidentiality.

**JobsPlus Permit Number: 1109/2024**